

# COLLEGE OF BUSINESS EDUCATION (CBE)

## CBE APPRENTICESHIP ACTION PLAN (2025–2026)

### Introduction

The apprenticeship action plan outlines CBE’s strategy to integrate academic learning with practical industry experience. It aims to build skills, enhance employability, and strengthen industry partnerships in line with national priorities and CBE’s strategic goals.

Phase	No.	Strategic Area	Activity	Responsible Units	Key Performance Indicator (KPI)	Timeline			
						Q1	Q2	Q3	Q4
<b>Phase 1: Programme Preparation (2025/2026)</b> Design and develop Apprenticeship programmes	1	Apprenticeship Training Plans	Jointly develop student-specific on-job learning schedules	DR-ARC, DAC, HODs, Campus coordinators, Employers, Campus coordinators.	% of plans completed				
	2	Curriculum Development	Review and redesign all programs to embed dual apprenticeship.	DR-ARC, DAC, Curriculum Coordinator, HODs, HAW, Campus coordinators.	% of revised curricula approved				

	3	Stakeholder Consultation	Conduct sector-based consultative forums (finance, ICT, logistics, standards)	DAC, Stakeholders, HODs, Internationalization unit, HAW, Campus coordinators	No. of skill gaps identified and mapped				
	3	Employer Partnerships	Identify and sign MoUs with host companies and institutions	Management, Legal Unit, Internationalization, HAW, Campus coordinators	No. of MoUs per program				
	4	Program Accreditation	Submit programs documents to NACTVET and regulatory bodies	DR-ARC, DAC, QA Unit, Curriculum coordinator, HAW	% of programs accredited on time				
<b>Phase 2: CBE-Based Training</b>	5	Publicity & Enrolment	Launch campaign and enrol students into the dual model	DR-ARC, DAC, DASS, PRO Unit, Dean, HODs Admissions, HAW, Campus coordinators.	Number of qualified students enrolled				
			Orientation Workshop for Students and Supervisors	DAC, DASS, Dean, HODs, Registrar	% student and supervisor participation				

	6	Institutional Training	Deliver theory, labs, simulations, and industry case studies	DR-ARC, DAC, DASS, CAD, Academic Staff, Deans, HAW	% of training completion by cohort				
	7	Mid-Term Evaluation & Industry Visit	Monitor performance, address challenges early	DR-ARC, DAC, CAD, Academic Supervisors	Interim feedback and progress reports				Dec-25