



**THE UNITED REPUBLIC OF TANZANIA**  
**MINISTRY OF INDUSTRY AND TRADE**  
**COLLEGE OF BUSINESS EDUCATION**  
**(INCORPORATED BY ACT OF PARLIAMENT No. 31 of 1965)**



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**CALL FOR APPLICATION FOR BASIC TECHNICIAN (NTA LEVEL4), TECHNICIAN (NTA LEVEL5), BACHELOR DEGREE, POSTGRADUATE DIPLOMA AND MASTERS DEGREE PROGRAMMES IN THE ACADEMIC YEAR 2025/2026 SEPTEMBER INTAKE**

The Rector of the College of Business Education (CBE) invites eligible candidates to apply for admission in its campuses located at **Dar es Salaam, Dodoma, Mwanza and Mbeya** in Basic Technician (NTA Level 4), Technician (NTA Level 5), Bachelor Degree, Postgraduate Diploma and Masters Degree Programmes in the Academic Year 2025/2026 September Intake.

**PROGRAMMES OFFERED**

**PART I: BASIC TECHNICIAN CERTIFICATE (NTA LEVEL 4) PROGRAMMES**

S/N	PROGRAMME	SESSION	
		TFC	TNC
i.	Basic Technician Certificate in Accountancy (BTCA)	√	√
ii.	Basic Technician Certificate in Accounting and Finance (BTCAF)	√	
iii.	Basic Technician Certificate in Accountancy and Taxation (BTCAT)	√	
iv.	Basic Technician Certificate in Business Administration (BTCBA)	√	√
v.	Basic Technician Certificate in Business Administration in Human Resource Management (BTCBA-HR)	√	
vi.	Basic Technician Certificate in Business Administration in Records and Archives (BTCBA-RAM)	√	√
vii.	Basic Technician Certificate in Banking and Finance Management (BTCBF)	√	
viii.	Basic Technician Certificate in Economics and Finance (BTCEF)	√	
ix.	Basic Technician Certificate in Entrepreneurship and Innovation (BTCEI)	√	
x.	Basic Technician Certificate in Information Technology (BTCIT)	√	√
xi.	Basic Technician Certificate in Marketing (BTCM)	√	√
xii.	Basic Technician Certificate in Metrology and Standardization (BTCMES)	√	
xiii.	Basic Technician Certificate in Marketing Tourism and Event Management	√	

	(BTCM-TEM)		
xiv.	Basic Technician Certificate in Procurement and Supply Chain Management (BTCPSCM)	√	√
xv.	Basic Technician Certificate in Transport and Logistics Management (BTCTLM)	√	

**Key:** - *TFC - Fulltime program*  
- *TNC - Evening program*

#### **A. Entry Requirements for basic Technician Certificate (NTA Level4) Programmes**

A Candidate shall be eligible for consideration for admission to any of the above courses (*except Basic Technician Certificate in Metrology and Standardization, Information Technology and Accountancy*) if the candidate has obtained:

- Form IV with at least four passes excluding religious subjects.
- OR
- National Vocational Award (NVA) Level 3 which must be relevant to the course applied for.

#### **B. Entry Requirements for Basic Technician Certificate in Metrology and Standardization (BTCMES)**

- Form IV with at least four passes including Mathematics or Physics, excluding religious subjects.
- OR
- National Vocational Award (NVA) Level 3, which must be relevant to the course.

#### **C. Entry Requirements for Basic Technician Certificate in Information Technology (BTCIT) and Basic Technician Certificate in Accountancy**

- Form IV with a minimum of four passes, including Mathematics, excluding religious subjects.
- OR
- National Vocational Award (NVA) Level 3, which must be relevant to the course.

### **PART II: TECHNICIAN CERTIFICATE (NTA LEVEL 5) PROGRAMMES:**

S/N	PROGRAMME	SESSION	
		TFC	TNC
i.	Technician Certificate in Accountancy (TCA)	√	√
ii.	Technician Certificate in Accounting and Finance (TCAF)	√	
iii.	Technician Certificate in Accountancy and Taxation (TCAT)	√	
iv.	Technician Certificate in Business Administration (TCBA)	√	√
v.	Technician Certificate in Business Administration in Human Resource Management (TCBA-HR)	√	
vi.	Technician Certificate in Business Administration in Records and Archives (TCBA-RAM)	√	√
vii.	Technician Certificate in Banking and Finance Management (TCBFM)	√	
viii.	Technician Certificate in Economics and Finance (TCEF)	√	
ix.	Technician Certificate in Entrepreneurship and Innovation (TCEI)	√	

x.	Technician Certificate in Information Technology (TCIT)	√	√
xi.	Technician Certificate in Marketing (TCM)	√	√
xii.	Technician Certificate in Metrology and Standardization (TCMES)	√	
xiii.	Technician Certificate in Marketing Tourism and Event Management (TCM-TEM)	√	
xiv.	Technician Certificate in Procurement and SupplyChain Management (TCPSCM)	√	√
xv.	Technician Certificate in Transport and Logistics Management (TCTLM)	√	

**Key:** - *TFC - Fulltime program*  
- *TNC - Evening program*

#### **A. Entry Requirements for Technician Certificate (NTA Level 5) Programmes**

A Candidate shall be eligible for consideration for admission to any of the above courses (*except Technician Certificate in Metrology and Standardization, Information Technology and Accountancy*) if the candidate has obtained:

- Advanced Certificate of Secondary Education Examination (ACSEE) with at least one principal and one subsidiary passes of the appropriate discipline.
- NTA- Level 4 (Basic Technician Certificate) in the programme applied for  
OR
- Other Basic Technician Certificate related courses as stipulated in the 2025/2026 Admission Guidebook.

#### **B. Entry Requirements for Technician Certificate in Metrology and Standardization (TCMES)**

- Advanced Certificate of Secondary Education Examination (ACSEE) with at least one principal and one subsidiary passes one of which **must** be Physics or Advanced Mathematics.
- Basic Technician Certificate in Metrology and Standardization/Legal and Industrial Metrology.
- Certificate of Secondary Education with at least four (4) passes including Mathematics or physics **PLUS** any related NTA level 4 (Basic Technician Certificate) from an institution recognized by NACTVET.

#### **C. Entry requirements for Technician Certificate in Information Technology (TCIT) and Technician Certificate in Accountancy (TCA)**

- Advanced Certificate of Secondary Education Examination (ACSEE) with one principal pass and one subsidiary in Advanced Mathematics, Physics, Chemistry, Geography, Biology, Economics, Accountancy, Commerce or Agriculture. An applicant must have at least a Pass in Mathematics at O - Level.
- Basic Technician Certificate in Information Technology  
OR
- Other Basic Technician Certificate related courses as stipulated in the 2025/2026 Admission Guidebook.

**PART III: BACHELOR DEGREE PROGRAMMES (NTA LEVEL 7):**

S/N	PROGRAMME	SESSION	
		TFC	TNC
i.	Bachelor Degree in Accountancy (BACC)	√	√
ii.	Bachelor Degree in Accounting and Finance (BAF)	√	
iii.	Bachelor Degree in Accountancy and Taxation (BAT)	√	
iv.	Bachelor Degree in Business Administration (BBA)	√	√
v.	Bachelor Degree in Business Studies with Education (BBSE)	√	
vi.	Bachelor Degree of Business Administration in Human Resources Management (BBA-HR)	√	
vii.	Bachelor Degree in Business Administration Records and Archives Management (BBA-RAM)	√	√
viii.	Bachelor Degree in Banking and Finance Management (BBFM)	√	
ix.	Bachelor Degree in Information Technology (BIT)	√	√
x.	Bachelor Degree in Marketing (BMK)	√	√
xi.	Bachelor Degree in Economics and Finance (BEF)	√	
xii.	Bachelor Degree in Metrology and Standardization (BMETS)	√	
xiii.	Bachelor of Marketing in Tourism and Event Management (BMK-TEM)	√	
xiv.	Bachelor Degree in Procurement and Supplies Chain Management (BPSCM)	√	√
xv.	Bachelor Degree in Transport and Logistics Management (BTLM)	√	
xvi.	Bachelor Degree In Entrepreneurship and Innovation (BEI)	√	

**Key:** - TFC - Fulltime program  
- TNC - Evening program

**Entry Requirements for Bachelor Degree (NTA Level 7) Programmes:****A. HOLDERS OF FORM SIX QUALIFICATIONS (DIRECT ENTRY)**

S/N	PROGRAMME	REQUIREMENTS	Minimum points
1.	BACHELOR DEGREE IN ACCOUNTANCY (BACC)	Two principal passes in the following subjects: Biology, Chemistry, Physics, Geography, Agriculture, Nutrition, Mathematics, Accountancy, Commerce, Economics, English Language, Kiswahili, and History. If one of the principal passes is not Advanced Mathematics, an applicant must have at least a Pass in Basic Mathematics at O-Level or	4.0

		Foundation Certificate of the OUT with a minimum GPA of 3.0.	
2.	BACHELOR DEGREE IN BUSINESS ADMINISTRATION (BBA)	Two principal passes in the following subjects: Accountancy, Economics, Commerce, Mathematics, Geography, Physics, English Language, Kiswahili, History, Agriculture, Nutrition, Chemistry, Biology, Computer Science, or Fine Arts or Foundation Certificate of the OUT with a minimum GPA of 3.0.	4.0
3.	BACHELOR DEGREE IN MARKETING (BMK)	Two principal passes in the following subjects: History, Geography, Kiswahili, English Language, Literature, French, Arabic, Fine Arts, Economics, Commerce, Accountancy, Physics, Chemistry, Biology, Advanced Mathematics, Agriculture, Computer Science or Nutrition or Foundation Certificate of the OUT with a minimum GPA of 3.0.	4.0
4.	BACHELOR DEGREE IN PROCUREMENT AND SUPPLY CHAIN MANAGEMENT (BPSCM)	Two principal passes in the following subjects: Advanced Mathematics, Accountancy, Economics, Commerce, Fine Arts, Geography, Physics, English Language, Kiswahili, History, Chemistry, Biology, Agriculture, Computer Science or Nutrition or Foundation Certificate of the OUT with a minimum GPA of 3.0.	4.0
5.	BACHELOR DEGREE IN METROLOGY AND STANDARDIZATION (BMES)	Two principal passes in the following subjects: Physics, Chemistry, Biology, Advanced Mathematics, Agriculture, Geography, Computer Science or Nutrition, one of the principal passes MUST BE either Physics or Advanced Mathematics or Foundation Certificate of the OUT with a minimum GPA of 3.0.	4.0
6.	BACHELOR DEGREE IN INFORMATION TECHNOLOGY (BIT)	Two principal passes in the following subjects: Advanced Mathematics, Physics, Chemistry, Biology, Geography, Computer Science, Commerce, Accountancy, Agriculture or Economics. If one of the principal passes is not in Advanced Mathematics, an applicant must have at least a Pass in Basic Mathematics at O-Level or Foundation Certificate of the OUT with a minimum GPA of 3.0	4.0
7.	BACHELOR DEGREE IN BUSINESS STUDIES WITH EDUCATION (BBSE)	Two principal passes in the following subjects: Accountancy, Economics, Commerce, Advanced Mathematics, Geography, Physics, Chemistry, Biology, History or Foundation Certificate of the OUT with a minimum GPA of 3.0	4.0
8.	BACHELOR OF BUSINESS ADMINISTRATION HUMAN RESOURCES MANAGEMENT (BBA-HRM)	Two Principal passes in the following subjects: Accountancy, Economics, Commerce, Advanced Mathematics, Geography, Physics, English, Kiswahili, History, Chemistry, Biology or Foundation Certificate of the OUT with a minimum GPA of 3.0.	4.0

9.	BACHELOR OF BUSINESS ADMINISTRATI ON IN RECORDS AND ARCHIVES MANAGEMENT (BBA-RAM)	Two Principal passes in Advanced Mathematics, Physics, Chemistry, Geography, Biology, Economics, Accountancy, Commerce, Agriculture, English, History, Kiswahili, French, Computer Science, Nutrition or Fine Arts or Foundation Certificate of the OUT with a minimum GPA of 3.0.	4.0
10.	BACHELOR DEGREE IN ACCOUNTING AND FINANCE (BAF)	Two principal passes in the following subjects: Biology, Chemistry, Physics, Geography, Agriculture, Nutrition, Advanced Mathematics, Accountancy, English Language, Kiswahili, Commerce, Economics. If one of the principal passes is not in Advanced Mathematics, an applicant must have at least a Pass in Basic Mathematics at O–Level or Foundation Certificate of the OUT with a minimum GPA of 3.0.	4.0
11.	BACHELOR DEGREE IN ACCOUNTANC Y AND TAXATION (BAT)	Two principal passes in the following subjects: Biology, Chemistry, Physics, Geography, Agriculture, Nutrition, Advanced Mathematics, Accountancy, Commerce, English Language, Kiswahili, Economics. If one of the principal passes is not in Advanced Mathematics, an applicant must have at least a Pass in Basic Mathematics at O–Level or Foundation Certificate of the OUT with a minimum GPA of 3.0.	4.0
12.	BACHELOR DEGREE IN BANKING AND FINANCE MANAGEMENT (BBFM)	Two principal passes in the following subjects: Biology, Chemistry, Physics, Geography, Agriculture, Nutrition, Advanced Mathematics, Accountancy, Commerce, English Language, Kiswahili, Economics. If one of the principal passes is not in Advanced Mathematics, an applicant must have at least a Pass in Basic Mathematics at O–Level or Foundation Certificate of the OUT with a minimum GPA of 3.0.	4.0
13.	BACHELOR OF MARKETING IN TOURISM AND EVENT MANAGEMENT (BMK-TEM)	Two principal passes in the following subjects: History, Geography, Kiswahili, English Language, Literature, French, Arabic, Fine Arts, Economics, Commerce, Accountancy, Physics, Chemistry, Biology, Advanced Mathematics, Agriculture, Computer Science or Nutrition or Foundation Certificate of the OUT with a minimum GPA of 3.0.	4.0
14.	BACHELOR DEGREE IN ECONOMICS AND FINANCE (BEF)	Two principal passes in the following subjects: Biology, Chemistry, Physics, Geography, History, Agriculture, Nutrition, Advanced Mathematics, Accountancy, Commerce, Economics. If one of the principal passes is not in Advanced Mathematics, an applicant must have at least a Pass in Basic Mathematics at O–Level or Foundation Certificate of the OUT with a minimum GPA of 3.0.	4.0
15.	BACHELOR DEGREE IN TRANSPORT AND LOGISTICS MANAGEMENT	Two principal passes in the following subjects: Advanced Mathematics, Accountancy, Economics, Commerce, Geography, Physics, English, History, Chemistry, Biology, Agriculture, Computer Science or Nutrition or Foundation Certificate of the OUT with a minimum GPA of 3.0.	4.0

	(BTLM)		
16.	BACHELOR DEGREE IN ENTREPRENEURSHIP AND INNOVATION	Two principal passes in the following subjects: History, Geography, Kiswahili, English, Literature, French, Arabic, Fine Arts, Economics, Commerce, Accountancy, Physics, Chemistry, Biology, Advanced Mathematics, Agriculture, Computer Science or Nutrition or Foundation Certificate of the OUT with a minimum GPA of 3.0.	4.0

## B. HOLDERS OF ORDINARY DIPLOMA OR EQUIVALENT QUALIFICATIONS

S/N	PROGRAMME	REQUIREMENTS	Minimum GPA
1.	BACHELOR DEGREE IN ACCOUNTANCY (BACC)	Ordinary Diploma in Accountancy, Business Administration, Accounting and Finance, Banking and Finance, Banking, Business Management, Business Studies, Commerce, Co-operative Management and Accounting, Economic Studies, Economics and Banking, Economics and Finance, Information Technology, Information Technology with Accounting, Insurance and Risk Management, Insurance International Business, Local Government Accounting and Finance, Microfinance Management, Public Accountancy, Public Sector Accounting, Risk Management, Tax Administration, Tax and Customs or Statistics with an average of "B" or a minimum GPA of 3.0. OR Foundation Certificate of the OUT with a minimum GPA of 3.0.	3.0
2.	BACHELOR DEGREE IN BUSINESS ADMINISTRATION (BBA)	Ordinary Diploma in Business Management, Banking and Finance, Secretarial Studies and Journalism, Records Management, Accountancy, Procurement, Community Development, Customs and Tax Management, Education (Business subject), Entrepreneurship and Development, Industrial Relations, Management Information, Office Management, Development Studies, Management and Administration, Project Management, Statistics, Economics, Education, Adult Education, Insurance and Risk Management, Law, Library and Information Studies, Freight Clearing and Forwarding, Procurement and Logistics Management with a minimum GPA of 3.0.	3.0
3.	BACHELOR DEGREE IN MARKETING (BMK)	Ordinary Diploma in Business Administration, Marketing, Economics, Information Technology, Human Resources, Accounting and Finance, Business Management, Procurement and Supply Chain Management, Banking, Taxation, Public Relations and Journalism, Tourism and Hospitality Management and Commerce, Computer Science, Cultural Studies, Customs and tax management, Enterprise Development, Enterprise Management, Freight Clearing and Forwarding, Heritage, Hospitality, Hotel management, Management, Industrial relations, Information and Communication Technology, Information Technology, Journalism, Library and Information Sciences, Logistic	3.0

		Management, Logistics and Transport Management, Marketing Management, Marketing, Procurement and Supplies Management or Secretarial Studies with an average of “B” or a minimum GPA of 3.0	
4.	BACHELOR DEGREE IN PROCUREMENT AND SUPPLY CHAIN MANAGEMENT (BPSCM)	Ordinary Diploma in Business administration, Logistics and Transportation, Marketing and customer services, Finance and banking Management, Insurance and Risk Management, Tax Management, Business Administration, Public Administration, Human Resources Management, Business Management, Accountancy, Marketing, Procurement, Economics, Management and Administration, Education, Insurance and Risk Management, Customs and Tax Management, Banking and Finance, Entrepreneurship and Development, Industrial Relations, Records Management, Education (Business subjects), Secretarial studies and Journalism, Office Management, Project Management and Community development. with an average of “B” or a minimum GPA of 3.0.	3.0
5.	BACHELOR DEGREE IN METROLOGY AND STANDARDIZATION (BMES)	Ordinary Diploma in Metrology and Standardization, Mechanical Engineering, Computer Engineering, Mechanical Engineering, Telecommunication Engineering, Mining Engineering, Highway Engineering, Electro-mechanical Engineering, Petroleum Engineering, Instrumentation Engineering, Electrical Engineering, Oil and Gas, Metrology, Meteorology, Mining, Geology, Aviation, Mineral Processing Engineering, Chemical Processing Engineering, Agricultural Engineering, Production Engineering, Radiology Engineering, Marine Engineering or Maritime Engineering with an average of “B” or a minimum GPA of 3.0	3.0
6.	BACHELOR DEGREE IN INFORMATION TECHNOLOGY (BIT)	Ordinary Diploma in Computer Science, Computer Engineering, or Telecommunication Engineering, Business Informatics, Business Information Technology, Communication System Technology, Computing & Information Technology, Electronics and Telecommunication Engineering, Health Records & Information Technology, Information Systems, Information Technology, Multimedia and Film Technology or Software Engineering with an average of “B” or a minimum GPA of 3.0. Or Foundation Certificate of the OUT with a minimum GPA of 3.0.	3.0
7.	BACHELOR DEGREE IN BUSINESS STUDIES WITH EDUCATION (BBSE)	Ordinary Diploma in Accountancy, Accounting and Transport Finance, Banking and Finance, Banking, Business Administration in Innovation and Entrepreneurship Management, Business Administration with Tourism Management, Business Administration, Business Information and Communication Technology, Business Management, Business Planning and Management, Business Studies, Commerce, Co-operative Management and Accounting, Customs and Tax Management, Economic Studies, Economics and Banking, Economics and Finance, Education (Business related subjects), Finance and Banking, Finance, Financial Administration, Government Accounting and Finance, Information Technology with Accounting, Insurance and Risk Management, Insurance, International Business, Local	3.0



		Government Accounting and Finance, Management Financial Administration, Microfinance Management, Public Sector Finance Management, Public Sector Finance, Statistics, Tax Administration, Tax and Customs or Taxation with an average of “B” or a minimum GPA of 3.0. OR Foundation Certificate of the OUT with a minimum GPA of 3.0.	
8.	BACHELOR OF MARKETING IN TOURISM AND EVENT MANAGEMENT (BMK-TEM)	Ordinary Diploma in Accountancy, Business Administration, Commerce, Computer Science, Cultural Studies, Customs and Tax management, Digital Marketing, Enterprise Development, Enterprise Management, Freight Clearing and Forwarding, Heritage, Hospitality, Hotel management, Human Resources Management, Industrial Relations, Information and Communication Technology, Information Technology, Journalism, Library and Information Sciences, Logistic Management, Logistics and Transport Management, Marketing, Marketing Management, Marketing in Tourism and Event Management, Secretarial Studies with an average of “B” or a minimum GPA of 3.0. OR Foundation Certificate of the OUT with a minimum GPA of 3.0.	3.0
9.	BACHELOR DEGREE IN BUSINESS ADMINISTRATION RECORDS AND ARCHIVES MANAGEMENT (BBA-RAM)	Ordinary Diploma in Archaeology, Business Administration in Human Resources Management, Business Administration, Information and Communication Technology, Information Technology, Secretarial Studies, Public Administration, Library and Information Studies Records and Archives Management, Marketing Management, Medical Records, Procurement and Supplies, Records and Archives Management with an average of “B” or a minimum GPA of 3.0. OR Foundation Certificate of the OUT with a minimum GPA of 3.0.	3.0
10.	BACHELOR DEGREE IN BUSINESS ADMINISTRATION HUMAN RESOURCES MANAGEMENT (BBA-HR)	Ordinary Diploma in Accountancy, Business Administration, Customs and Tax, Education, Enterprise Development, Entrepreneurship, Hotel Management, Human Resource Management, Information Studies, International Relations and Diplomacy, Journalism, Labour Studies, Local Governance Management, Logistic Management, Mass Communication, Marketing Management, Office Management, Political Science, Procurement and Supply Chain Management, Procurement Management, Procurement, Public Administration, Records and Archives, Management, Social Studies, Social Work, Statistics or Tax Administration with an average of “B” or a minimum GPA of 3.0. OR Foundation Certificate of the OUT with a minimum GPA of 3.0.	3.0
11.	BACHELOR DEGREE IN ACCOUNTING AND FINANCE	Ordinary Diploma in Accountancy, Business Administration, Accounting and Finance, Banking and Finance, Banking, Business Management, Business Studies, Commerce, Co-operative Management and Accounting, Economic Studies, Economics and Banking, Economics and Finance, Information Technology, Information	3.0

	(BAF)	Technology with Accounting, Insurance and Risk Management, Insurance International Business, Local Government Accounting and Finance, Microfinance Management, Public Accountancy, Public Sector Accounting, Risk Management, Tax Administration, Tax and Customs or Statistics with an average of “B” or a minimum GPA of 3.0. OR Foundation Certificate of the OUT with a minimum GPA of 3.0.	
12.	BACHELOR DEGREE IN BANKING AND FINANCE MANAGEMENT (BBFM)	Ordinary Diploma in Accountancy, Business Administration, Accounting and Finance, Banking and Finance, Banking, Business Management, Business Studies, Commerce, Co-operative Management and Accounting, Economic Studies, Economics and Banking, Economics and Finance, Information Technology, Information Technology with Accounting, Insurance and Risk Management, Insurance International Business, Local Government Accounting and Finance, Microfinance Management, Public Accountancy, Public Sector Accounting, Risk Management, Tax Administration, Tax and Customs or Statistics with an average of “B” or a minimum GPA of 3.0. OR Foundation Certificate of the OUT with a minimum GPA of 3.0.	3.0
13.	BACHELOR DEGREE IN ACCOUNTANCY AND TAXATION (BAT)	Ordinary Diploma in Accountancy, Business Administration, Accounting and Finance, Banking and Finance, Banking, Business Management, Business Studies, Commerce, Co-operative Management and Accounting, Economic Studies, Economics and Banking, Economics and Finance, Information Technology, Information Technology with Accounting, Insurance and Risk Management, Insurance International Business, Local Government Accounting and Finance, Microfinance Management, Public Accountancy, Public Sector Accounting, Risk Management, Tax Administration, Tax and Customs or Statistics with an average of “B” or a minimum GPA of 3.0. OR Foundation Certificate of the OUT with a minimum GPA of 3.0.	3.0
14.	BACHELOR DEGREE IN ECONOMICS AND FINANCE (BEF)	Ordinary Diploma in Economics, Finance, Banking and Finance, Accountancy, Business Administration, Mathematics, Statistics and Project Management with an average of “B” or a minimum GPA of 3.0. OR Foundation Certificate of the OUT with a minimum GPA of 3.0.	3.0
15.	BACHELOR DEGREE IN TRANSPORT AND LOGISTICS MANAGEMENT (BTLM)	Ordinary Diploma in Business administration, Logistics and transportation, Marketing and customer services, Finance and banking management, Insurance and risk management, Tax management, Business Administration, Public Administration, Human Resources Management, Business Management, Accountancy, Marketing, Procurement, Economics, Management and Administration, Education, Insurance and Risk Management, Customs and Tax Management, Banking and Finance, Entrepreneurship and Development, Industrial Relations, Records Management, Education (Business subjects),	3.0

		Secretarial studies and Journalism, Office Management, Project Management and Community development. with an average of “B” or a minimum GPA of 3.0	
16.	BACHELOR DEGREE IN ENTREPRENEURSHIP AND INNOVATION (BEI)	Entrepreneurship and Innovation, Business Administration, Marketing, Economic Studies, Public Sector Finance Management, Information Technology with Accounting or Financial Administration, Business Administration, Local Government Accounting and Finance, Insurance and Risk Management, Economic Studies, Statistics, Business Management, Procurement, and Logistics Management, Banking and Finance with an average of “B” or a minimum GPA of 3.0. OR Foundation Certificate of the OUT with a minimum GPA of 3.0.	

**NOTE:**

**Applicants who Completed A” Level Studies before 2014**

Two principal passes with a total of 4.0 points in Two Subjects defining the admission into the respective programme (where A = 5; B = 4; C= 3; D = 2; E = 1; S = 0.5) [The Principal level passes in Divinity/Islamic Knowledge are not counted]

**OR**

Ordinary Diploma (NTA level 6) in Business Studies with a GPA of 3.0 and above.

**Applicants who Completed A” Level Studies in 2014 and 2015**

Two principal passes (‘C’ and above) with a total of 4.0 points from Two Subjects defining the admission into the respective programme (where A = 5; B+ = 4; B = 3; C= 2; D = 1; E = 0.5)

**PART IV: POSTGRADUATE DIPLOMA (PGD) PROGRAMMES**

The College of Business Education (CBE) is offering under listed Postgraduate programmes:

- i. Postgraduate Diploma in Project Management (PGDPM)
- ii. Postgraduate Diploma in Business Administration (PGDBA)
- iii. Postgraduate Diploma in Marketing Management (PGDMM)
- iv. Postgraduate Diploma in Human Resources Management (PGDHRM)
- v. Postgraduate Diploma in International Business Management (PGDIBM)
- vi. Postgraduate Diploma in Investment Management (PGDIM)
- vii. Postgraduate Diploma in Accountancy (PGDA)
- viii. Postgraduate Diploma in Financial Management (PGDFM)
- ix. Postgraduate in Procurement and Supplies Management (PGDPS)
- x. Postgraduate Diploma in Metrology and Standardization (PGDMES)

***NOTE: All Postgraduate programmes are conducted during evening sessions***

**Admission Requirements/Criteria for Postgraduate Diploma Programmes**

- a. Applicants for Postgraduate Diploma programmes must have a minimum of a PASS Degree or Advanced Diploma of Three years or its equivalent.
- b. Applicants for Postgraduate Diploma in Metrology and Standardization (PGDMES) must be holders of Bachelor Degree or Advanced Diploma in Legal and Industrial Metrology, Metrology and Standardization, or any Engineering related courses from any recognized higher learning Institution.

## **PART V: MASTERS DEGREE PROGRAMMES**

The College of Business Education (CBE) is offering Ten (10) Masters programmes categorized in the fields of Information Technology (IT) and Business studies.

### **A. Masters Degree in IT related programmes:**

- i. Master's Degree in Information and Communication Technology for Development (MICT4D)
- ii. Master's Degree in Information Technology Project Management (MITPM)

#### **Admission Requirements/Criteria for Masters Degree in IT related programmes**

Admission to the programmes is open to all candidates who have successfully met one of the following minimum requirements:

- Bachelor Degree in ICT related disciplines
- Any Bachelor Degree with at least 30% ICT related courses
- Bachelor Degree in Engineering
- Bachelor Degree in Project Management
- Postgraduate Diploma in ICT related courses
- Any Master's Degree with ICT courses.

### **B. Masters Degree in Business related programmes:**

- iii. Master's Degree in International Business Management (MIBM)
- iv. Master's Degree in Supply Chain Management (MSCM)

#### **Admission Requirements/Criteria for Masters Degree in Business related programmes**

Admission to the programmes is open to all candidates who have successfully met one of the following minimum requirements:

- Holds a Bachelor degree (NTA Level 8), with at least Lower Second Class in any business-related studies from any accredited higher learning institution, OR
- Holds a Postgraduate Diploma from any accredited higher learning institution.

### **C. Other Masters Degree in Business related programmes:**

- v. Master of Business Administration in Human Resources Management (MBA - HRM)

- vi. Masters of Business Administration in Banking and Finance (MBABF)
- vii. Master of Business Administration in Marketing Management (MBA-MKT)

Admission to the programmes is open to all candidates who have successfully met one of the following minimum requirements:

- Holds a Bachelor degree (NTA Level 8), with at least Lower Second Class in any business-related studies from any accredited higher learning institution, OR
- Holds a Bachelor degree (NTA Level 8), with at least Pass Class in any business-related studies from any accredited higher learning institution and holds a professional qualification (CPA, CPB, CSP, ACCA, CFA, etc.), OR
- Holds a Bachelor degree (NTA Level 8), with at least Pass Class in any business-related studies from any accredited higher learning institution plus a Postgraduate Diploma in any business-related studies from any accredited higher learning institution, OR
- Holds a Postgraduate Diploma in any business-related studies from any accredited higher learning institution.

viii. **Master of Business Informatics (MBI)**

Admission to the programme is open to all candidates who have successfully met one of the following minimum requirements:

- Holds a first degree or a Postgraduate Diploma in Business Informatics, Computer Sciences, Information Technology, Business Administration, Marketing, Accountancy or Finance with at least lower second class earned from a reputable and accredited higher learning institution.

ix. **Master's Degree in Project Management, Monitoring and Evaluation (MPMME)**

Admission to the programme is open to all candidates who have successfully met one of the following minimum requirements:

- Holds a first degree or a Postgraduate Diploma in Project management, Business Management, Computer Sciences, Information Technology, Business Administration, Engineering, Health System Management, Public Administrations, Marketing, Accountancy or Finance with at least lower second class earned from a reputable and accredited higher learning institution.

NB: A candidate who holds a foreign Degree (Degree obtained outside Tanzania) or unclassified Degree should have an average credit of "B" or above and have his/her academic qualifications validated by the Tanzania Commission for Universities (TCU).

***NOTE: All Masters Degree programmes are conducted during evening sessions***

## **PART: VI**

### **A: Application procedures:**

1. Applicants should apply directly to CBE using College website. [www.cbe.ac.tz](http://www.cbe.ac.tz)
2. click/select “Online Application System”
3. Follow instructions given by the online Application system to apply for the course of your choice.

### **B: Opening of the Application Window:**

Application windows will be open as indicated in NACTVET and TCU almanac

### **For enquiry please contact the following numbers:**

- **Main Campus Dar es Salaam:** Call Centre: 0777 151 323
- **Dodoma campus:** 0734 330 104 /0692 659 357
- **Mwanza campus:** 0659 707 000 /0767 692 558
- **Mbeya campus:** 0674 415 629 /0769 525 293

**Issued by the Office of Deputy Rector – Academic, Research and Consultancy,  
College of Business Education,  
Bibi Titi Mohamed Road,  
P. O. Box 1968,  
Dar es Salaam.**